



TOWN OF GIBSONS

JOB POSTING

POSITION: Chief Building Official
DEPARTMENT: Building Department
REPORTS TO: Director of Planning and Development Services
HOURS OF WORK: Full-time (37.5 hours per week)
EMPLOYEE GROUP: Exempt
DATE POSTED: Friday, December 17, 2021
CLOSING DATE: Open Until Filled
POSTING: P#2021-23

POSITION SUMMARY

The Town of Gibsons is seeking an experienced and professional individual to join their leadership team as the Town's Chief Building Official.

This is an exciting and dynamic role that provides an attractive opportunity to work in a unique and distinctive municipality well known for its leadership in natural asset management. On the job, you'll enjoy a supportive work culture, surrounded by people who are committed to delivering excellent service to the community of Gibsons.

Reporting to the Director of Planning and Development Services, the Chief Building Official will provide leadership and technical expertise for the Town's Building Department which is responsible for the permitting and compliance monitoring of buildings and structures within Town boundaries. Buildings include those used for assembly, institutional, residential, commercial, mercantile, and industrial occupancy, and range from simple to complex in size and design. As the senior regulatory authority, it will be your responsibility to confirm that construction complies with regulations, codes, and standards. The Chief Building Official is responsible for ensuring the efficient and professional delivery of services in compliance with the BC Building Code and Town bylaws.

As the successful candidate, you are an experienced people-leader and a dynamic team-player who inspires, coaches, and develops their staff by building a culture of learning across their team. You have experience leading a unionized workforce and are familiar with interpreting the provisions of a collective agreement. You are meticulous with details and have outstanding time management and organizational skills. You have extensive knowledge of the BC Building Code and have previous municipal work experience.

Your previous accomplishments demonstrate your ability to lead others effectively, remain flexible while adapting to constantly shifting priorities and consistently exercise sound judgement. You are recognized as a creative problem-solver and are relied upon for your subject matter expertise.

If you are an experienced Building Official and are looking to join a dedicated and inclusive team in an amazing coastal community, this may be the role for you!

The full job description is available through Human Resources at HR@gibsons.ca.

REQUIRED EDUCATION & TRAINING

- Grade 12 or equivalent.
- Valid Level 3 certification from the Building Officials' Association of BC (BOABC).
- Valid Level 1 certificate from the Plumbing Inspectors Association of BC required; Level 2 preferred.
- Technical degree or diploma in engineering, civil or building technology or equivalent training and education.
- Courses in municipal law and bylaw enforcement procedures will be considered an asset.

SUMMARY OF KEY COMPETENCIES AND EXPERIENCE

- Minimum of eight (8) years' experience in building inspection with increasing levels of responsibility, preferably in a municipal building department. An equivalent combination of education, training, and experience may also be considered.
- Proven supervisory experience along with the ability to communicate effectively with staff and customers.
- Advanced level technical knowledge including knowledge of current Building Code and technical issues and challenges typically involved in construction and development on the Sunshine Coast.
- Knowledge of the legal framework and liability issues involved in the provision of building services.
- Demonstrated skills in team leadership and development.
- Ability to deal effectively with staff, Council members and members of the public with tact and diplomacy.
- Skilled in oral and written presentation.
- Ability to read, analyze and interpret financial statements and statistical data.
- Knowledge of management and labour relations principles and practices.

ADDITIONAL REQUIREMENTS

- Attends Council and committee meetings on an "as needed" basis which may require attendance from time to time outside of standard operating hours.
- Satisfactory results from a criminal record check.
- Commitment to continuous learning by maintaining professional and technical knowledge through attendance of professional workshops, reviewing professional publications, and establishing personal networks.
- Valid Class 5 BC Driver's License.

HOW TO APPLY

Interested candidates who meet the required qualifications for this role, should submit their resume with cover letter via email to HR@gibsons.ca.
