



## Planning Department

474 South Fletcher Road, Box 340, Gibsons, BC V0N 1V0

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[www.gibsons.ca](http://www.gibsons.ca)

# ZONING AMENDMENT APPLICATION

Please read the Zoning Amendment Application Guide before filling out this application form. If you have any questions or require assistance in filling out this form contact the Planning Department. The processing of your application will be delayed if it is incomplete. Mail or deliver the completed application form, fee, plans and supporting material to the Town of Gibsons Planning Department and make your fee payable to the Town of Gibsons. Contact the Town of Gibsons Planning staff for the current fee prior to submitting your applications as fees may change, or consult the Rates, Fees and Charges Bylaw.

### SECTION 1: DESCRIPTION OF PROPERTY

Lot/Parcel B

Plan VAP 7910

Block 2

District Lot/Section 686

Range

Other Description

Street Address **565 Gibsons Way Gibsons B.C.**

Jurisdiction and Folio Number (From Property Assessment/Tax Notice) 524 -TOG

Parcel Identifier (PID) (From State of Title Certificate) 010-295-828

### SECTION 2: OWNER INFORMATION (ADD PAGES IF MORE THAN TWO OWNERS)

First Owner Information

Second Owner Information

Name [REDACTED]

Name

Address [REDACTED]

Address

City [REDACTED]

City

Province/State B.C.

Province/State

Postal/Zip [REDACTED]

Postal/Zip

Telephone/Fax [REDACTED]

Telephone/Fax

Email [REDACTED]

Email

### SECTION 3: APPLICANT INFORMATION (IF DIFFERENT THAN OWNER)

Name [REDACTED]

Address [REDACTED]

City [REDACTED]

State/Province B.C.

Postal/Zip [REDACTED]

Telephone [REDACTED]

Fax

Cell

Email [REDACTED]

This information is collected in compliance with the Freedom of Information and Protection of Privacy Act (FOIPOP). If you require further information regarding the FOIPOP Act please contact the FOI Coordinator at 604.886.2274 (<http://www.gibsons.ca/freedom-of-information-a-protection-of-privacy.html>) or the Information and Privacy Commissioner at 1.800.663.7867 ([www.oipc.bc.ca](http://www.oipc.bc.ca))

### SECTION 4: PLANS AND SUPPORTING MATERIALS CHECKLIST

All applicants must provide one full-scale (not less than 1:100 metric) detailed site plan, and one set of high resolution digital copies (in PDF format) that must include the following:

- Completed application form signed by registered owner of the property. If applicable, written authorization for an agent to act on behalf of the registered owner(s) of the subject property may be required;
- Payment of Application Fee;
- Certificate of Title. Must be dated within 30 days of application. The Town can obtain this for a fee;
- Site Plan: Maximum size 11" x 17" showing the dimensions of the proposed development in metric size;
- Proposal Summary outlining the nature of the proposed development, how the development fits within the neighbourhood, and the design character of the housing, neighbourhood, or commercial use proposed. The proposal should also be justified in terms of its benefit to the community and impact on the land use pattern. Where a
- N/A  Development Variance Permit is requested, justification for the variance is to be provided;
- Development Plans. Detailed drawings of the proposed development, including building sections and elevations, parking layout and access, proposed means of servicing, existing vegetation and landscaped areas. Must also include a project summary sheet outlining gross site area, density and number of dwelling units, site coverage, heights, setbacks and other relevant data. One set of fully dimensioned plans required, and one set of high resolution digital copies (in PDF format) including:
  - o Dimensions of the property, existing and proposed roads;
  - o Location and dimensions (including setbacks) of existing and proposed buildings on site (a recent survey plan is required);
  - o The location of any watercourses, steep banks or slopes; and,
  - o Any easements or statutory Rights-of-Way.

**ADDITIONAL INFORMATION**

If the space provided below for each section is not sufficient, please attach additional information in a separate document (PDF or Microsoft Word format preferred).

**SECTION 5: PLAN DESIGNATION OR ZONE CHANGES**

**Zoning Designation change requested.**

Change from R3 to Cluster Residential

**Concurrent Applications (if applicable). e.g. Official Community Plan Amendment, Development Permit, Development Variance Permit, Subdivision.**

DPA-8  
DPA-9

**SECTION 6: DESCRIBE THE CURRENT USE(S) OF THE LAND AND STRUCTURES ON THE PROPERTY.**

950 sq ft Single Family Residence

**SECTION 7: DESCRIBE THE PROPOSED USES OF THE LAND AND BUILDINGS, AND SHOW ON YOUR SITE PLAN, THE LOCATION OF ANY PROPOSED BUILDINGS OR STRUCTURES.**

2 Residential Duplexes

**SECTION 8: DESCRIBE THE CURRENT USES OF THE LAND AND BUILDINGS ON ADJACENT PROPERTIES. YOU MAY BE REQUIRED TO SUBMIT A SITE PLAN SHOWING EXISTING FEATURES OF ADJACENT PROPERTIES.**

North - Single Family Rental  
East - Multi Family Townhouse Complex  
South - Single Family with Rental Suite

**SECTION 9: DESCRIBE THE REASONS IN SUPPORT OF THE BYLAW AMENDMENT. ATTACH ADDITIONAL COMMENTS ON A SEPARATE PAGE. SUBMIT ANY TECHNICAL REPORTS, STUDIES OR APPRAISALS OF THE PROPERTY AND COMMENT ON ANY COMMUNITY CONSULTATION YOU HAVE UNDERTAKEN.**

The proposed zoning amendment would provide additional housing and rentals to the lower Gibsons area.  
See Proposal Summary for additional information

**SECTION 10: APPLICATION COMPLETION**

(initial or check each of the following)

- I have completed all sections of this application form.
- I have included detailed site plans and elevation drawings as required in section 4 of this application form.
- I have included the additional documentation and reports required in Section 4 of this application form.
- I have included recent State of Title Certificate (not more than 30 days old), or will obtain from the Town for a fee.
- I have included copies of all covenants registered against the title.
- All owners listed on the title have signed the application.
- I have verified as to whether my property falls within a Development Permit Area.
- I have included the correct fee (contact the Town of Gibsons Planning Department or consult the Rates, Fees and Charges Bylaw for correct fees).

N/A  A Form P, if the proposed development will be Phased. If not Phased, mark 'N/A'.

**Please note:** your application will not be considered complete and cannot be processed unless it contains all of the information above. Please also review all relevant bylaws including the Official Community Plan (Bylaw 985 and associated amendments), and the Rates, Fees and Charges Bylaw.

**SECTION 11: OWNER'S CONSENT AND AUTHORIZATION**

To process the application the signature of all registered owners is required. For additional owners, including Strata Corporations, attach a separate sheet.

In order to assist the Town of Gibsons in the review and evaluation of my application, by signing below, I authorize the Planner(s) assigned to this application to enter into the land at reasonable times, after making reasonable efforts to arrange a schedule a convenient time for such a visit, to inspect the land. I acknowledge a right, if a convenient time can be scheduled, to accompany the Planner on the site visit.

By signing below, I authorize the Applicant named in Section 3 of this application to represent this application.

[Redacted]

Owner One, Full Name

[Redacted]

Aug 12, 2022

Date



Owner Two, Full Name

Authorization Signature

Date