



## Infrastructure Services

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Phone 604-886-2274

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# TREE REMOVAL PERMIT APPLICATION

Please read the *Tree Removal Permit Application Guide* before filling out this application form. If you have any questions or require assistance in filling out this form, contact the Infrastructure Services Department. Email or deliver the completed application form and supporting material to the Town of Gibsons' Infrastructure Services Department at [infrastructure@gibsons.ca](mailto:infrastructure@gibsons.ca)

## SECTION 1: PROPERTY INFORMATION

Address \_\_\_\_\_

\_\_\_\_\_

## SECTION 2: APPLICANT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

## SECTION 3: OWNER INFORMATION (if different from the applicant)

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province/ State \_\_\_\_\_ Postal/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

## SECTION 4: PROJECT INFORMATION/REQUIREMENTS:

### 1. Reason for tree removal:

- ☐ Dead, dying, diseased or hazardous tree
- ☐ Development/Construction related
- ☐ Infrastructure Related

Please provide a statement of purpose and rationale for the proposed tree removal in the area below. Please use a separate page if more room is required.

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**2. Trees to be removed:** Please use a separate page if more room is required.

TREE #	SPECIES (COMMON NAME IS FINE)	DBH * (cm)	LOCATION ON LOT (approx..)
1			
2			
3			
4			
5			

**\*DBH or Diameter at breast height:** means diameter of the trunk of a tree at breast height (1.3m above the natural grade), except where the diameter of a tree having multiple stems 1.3m above the natural grade shall be the sum of 100% of the diameter of the largest stem and 60% of the diameter of each additional stem.

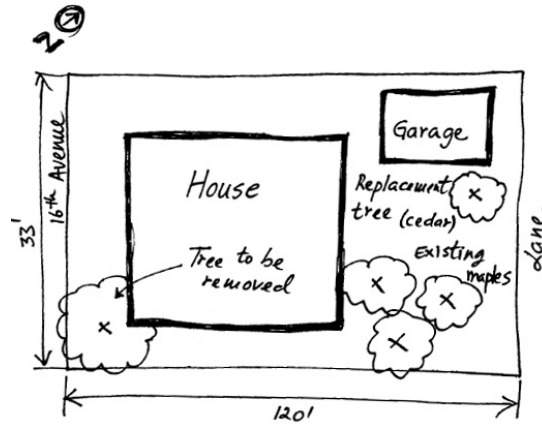
**3. Photographs:**

Please provide any relevant photographs to support your application, showing the following (if applicable):

- Evidence that the tree is dead, dying, diseased or hazardous
- Proposed building footprint, driveway or services locations
- Evidence of damage or potential damage to infrastructure such as structures, foundations, driveways, or overhead or underground utilities

**4. Please provide a SKETCH on a separate page, showing (see example below):**

- The boundaries of the lot where the tree(s) is (are) located
- The location of existing buildings and structures
- The location, species and DBH\* of protected trees to be removed



The proposed completion dates for tree removal (if known): \_\_\_\_\_

### **ADDITIONAL INFORMATION**

Where the tree removal is for a hazardous tree,

- evidence that the tree is in imminent danger of falling, as requested by the Director, or
- a report prepared by a Certified Arborist certifying that the tree is dead, diseased, damaged or otherwise constitutes a physical hazard to persons or property.

For the full list of documents that may be required, please refer to Tree Preservation Bylaw No. 1282, 2020 (Bylaw 1282) on the Town of Gibsons' website <https://gibsons.ca/tree-preservation-bylaw/>

### **SECTION 8: OWNER'S CONSENT AND AUTHORIZATION**

The undersigned owner/authorized agent agree to abide by the Bylaw 1282 and declare that the information submitted in support of the application is true and correct in all respects.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Other Owner  
(if applicable)

\_\_\_\_\_  
Date

NOTE: This is an application. Completing this form does not guarantee approval. Your application will be reviewed, and you will be contacted.

## Tree Removal & Birds' Nests



The purpose of this bulletin is to advise builders, contractors and homeowners of wildlife protection requirements that may affect their development.

Please be mindful and familiarize yourself with the restrictions around vegetation pruning or removal, under the provincial Wildlife Act 1982, Federal Migratory Birds Convention Act, 1994 (MBCA) and the Migratory Birds Regulations (MBR).

The issuance of a Town Permit does not authorize you to undertake work that will contravene the Wildlife Act.

### Active & Inactive Bird Nests

**BIRDS, EGGS AND NEST TREES ARE PROTECTED BY LAW.**

It is an offense under Section 34 of the Wildlife Act, 1982 to disturb or destroy an active bird nest. If you need to prune or remove a tree or other vegetation from your property you must ensure that there are no active bird nests in the vegetation.

If you do find an active nest, the vegetation must be left undisturbed until all the birds have left the nest.

Please note that the nests of an eagle, peregrine falcon, gyrfalcon, osprey, heron, or burrowing owl are protected under the Wildlife Act, regardless of nest activity (i.e. active or inactive).

The most active bird nesting season starts on March 15 and lasts until August 15 every year.

You may be in contravention of the Provincial Wildlife Act if you remove trees during the spring nesting season. Therefore, we strongly recommend that you retain a Registered Professional Biologist to confirm nesting or the lack thereof on your site prior to removals.

For additional information, please contact the British Columbia Conservation Officer Service at 1-877-952-7277 or visit [gibsons.ca/tree-removal](http://gibsons.ca/tree-removal).

**Please note: This information is provided for convenience only and is not in substitution of applicable Town Bylaws or Provincial or Federal Codes or laws. You must satisfy yourself that any existing or proposed construction or other works complies with such Bylaws, Codes or other laws.**



visit [gibsons.ca](http://gibsons.ca)