

WE'RE HIRING!



ENGINEERING TECHNOLOGIST

EMPLOYMENT STATUS: Regular, Full-time (37.5 hours per week)

EMPLOYEE GROUP: Bargaining Unit

WAGE RATE: \$43.56 per hour

POSTING DATE: March 28, 2025

INTERNAL CLOSING DATE: April 4, 2025

EXTERNAL CLOSING DATE: Open until filled

POSTING: P#2025-02

The Town of Gibsons is looking for a motivated engineering professional to join our team as an Engineering Technologist within the Infrastructure Services Department. This key role involves providing technical support for the development review process, conducting field inspections, and liaising with various stakeholders to ensure compliance with municipal bylaws.

Located at the south end of the Sunshine Coast, just north of Vancouver, Gibsons is a picturesque community of under five thousand people. Known for its award-winning blend of water and land activities, spectacular views, and deep sense of community, Gibsons offers a supportive work culture dedicated to excellent service. Enjoy the coastal climate, arts and culture, outdoor recreation, and laid-back lifestyle of the Sunshine Coast. This is a great opportunity to live and work in a municipality renowned for its leadership in natural asset management.

TYPICAL DUTIES

- Liaise with developers, contractors, and the public on relevant Town bylaws and construction documents;
- Guide developers and property owners on the Town's servicing requirements;
- Represent the Town's interests in communications with developers and property owners;
- Complete and respond to internal development referrals accurately;
- Attend meetings with planning staff and developers to discuss development requirements;
- Collaborate with the DIS and consulting engineers on development applications;
- Ensure developers and builders comply with infrastructure-related bylaws;
- Assist the Finance Department and public works staff with utility data collection and reporting;
- Perform inspections on new subdivisions, developments, and capital projects;

- Conduct field surveys, gather information, and perform related calculations;
- Address public concerns regarding municipal servicing and safety;
- Guide utility companies to ensure use of Town lands complies with bylaws;
- Maintain and update construction plans and GIS database of Town infrastructure assets;
- Prepare maps and drawings using ArcGIS, AutoCAD, or other software for projects;
- Assist in inspecting existing municipal utility systems for condition and capacity issues;
- Support capital works budgeting and future planning for municipal servicing;
- Perform other related duties as assigned by the Director of Infrastructure Services;

EDUCATION, QUALIFICATIONS AND EXPERIENCE

- A diploma from a recognized technical institute as a Civil Engineering Technologist in the field of Civil Engineering Technology. Equivalent education in Environmental Engineering or Mechanical Engineering may be considered;
- Eligible for certification as an Applied Science Technologist in the field of Civil Engineering Technology;
- Previous experience in Land Development and Municipal Engineering;
- Knowledge of records management best practices including the documentation and maintenance of department activities and functions an asset.

SUMMARY OF KEY COMPETENCIES AND ABILITIES

- Knowledge of civil construction methods and inspections;
- Ability to work with minimal supervision;
- Ability to communicate effectively, both orally and in writing;
- Ability to work effectively within a team and to deal patiently and courteously with the general public;
- Proficiency with Microsoft Office Programs including Word, Excel, Outlook and Project.
- Proficiency with AutoCAD and Geographical Information Systems (GIS).

ADDITIONAL REQUIREMENTS

- Valid Class 5 BC driver's licence.

HOW TO APPLY

Interested candidates who meet the required qualifications for this role, should submit their resume with cover letter via email to HR@gibsons.ca.

The job description for this position, which includes further information about this position is available on the Town of Gibsons website at www.gibsons.ca/employment-opportunities.