



**TOWN OF GIBSONS**  
**SPECIAL EFFECTS APPLICATION FOR**  
**FILMING**



Application MUST be received 10 business days prior to the date scheduled for the special effect.  
 Application can be emailed to the Film Coordinator, [bkent@gibsons.ca](mailto:bkent@gibsons.ca)

Production Name: \_\_\_\_\_  
 \_\_\_\_\_ Contact Person  
 \_\_\_\_\_ Location Manager \_\_\_\_\_  
 \_\_\_\_\_ Telephone/email: \_\_\_\_\_  
 \_\_\_\_\_ Pyrotechnician's name: \_\_\_\_\_  
 \_\_\_\_\_

Pyrotechnician's Certificate number: \_\_\_\_\_  
 Class: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Company (if applicable) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone/email: \_\_\_\_\_  
 Event Location (Civic Address: \_\_\_\_\_  
 Dates and Times of event: \_\_\_\_\_  
 Fire Alarm system Present: Yes  No   
 Requesting alternation of fire suppression system: Yes  No   
 Insuring Agency: \_\_\_\_\_  
 Telephone/email: \_\_\_\_\_  
 \_\_\_\_\_ Place and Method of Onsite Storage: \_\_\_\_\_  
 Signature of Pyrotechnician: \_\_\_\_\_

**Gibsons & District Volunteer Fire Department (office use only)**

Name of Fire Officer: \_\_\_\_\_

Pyro Effects Site Plan and Checklist complete	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approval Granted to Modify Smoke Detectors	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Fire Watch and Fire Safety Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Signature of Fire Officer: \_\_\_\_\_

Permit Fee: \_\_\_\_\_



# TOWN OF GIBSONS

## Special Effects Conditions



The Town of Gibsons Fire Department will determine the fire suppression and/or fire prevention personnel required. The film company will be responsible for the costs involved as determined by the Fire Department. The Fire Chief may issue a permit under the following conditions and any additional conditions noted on completed permit:

1. Permit will not be transferable and any change in use or operation requires a new permit.
2. Permit will be posted on site in a conspicuous place to the satisfaction of the Fire Chief.
3. Portable fire extinguishers are required to be on site at all times.
4. All water run off from the filming site shall be contained to the site and if contaminated it shall be disposed of in an acceptable manner.
5. Any soil contaminated by the use of combustible or flammable liquids or the use of other products, solid, liquid or gas, shall be removed and replaced with clean fill to an acceptable degree. The contaminated soil shall be disposed of by an acceptable method.
6. A pyrotechnic remediation damage deposit of \$5,000.00 shall be deposited with the Town of Gibsons.

NOTE: Any requests to alter/suppress/change sprinkler, fire alarms or smoke detection must be submitted within this application. A full description of why/when this is necessary, along with a fire safety plan is required along with the application.

### **INDEMNITY**

The applicant will, if approval is granted for the services of facilities requested in the application, indemnify and save harmless the Town of Gibsons from and against any and all claims, including without limiting the foregoing all claims for bodily injury or property damage caused by, arising from or connected with any act or omission of the applicant or the agent, employee, customer, licensee or invites of the applicant, and against and from all liabilities, expenses, costs and legal or other fees incurred in respect of any such claims or any actions or proceedings brought thereon arising directly or indirectly from or in connection with the property facilities or services of the Town of Gibsons.

Box 340  
474 South Fletcher Road  
Gibsons, BC V0N 1V0  
Hours: M-F 8:30 am to 4 pm

FILM COORDINATOR  
Bronwyn Kent  
[bkent@gibsons.ca](mailto:bkent@gibsons.ca)  
604-840-2410



TOWN OF GIBSONS  
Special Effects Checklist



All Special Effects requests must include the following:

1. Written sequence of each effect to Include:
  - a. Type of effect
  - b. Equipment used
  - c. Safety precautions taken (e.g., Control measures on propane tanks, etc.)
  - d. Any special requirements (e.g., waiving of Town of Gibsons Burning Bylaw)

\*Note: Any request for sprinkler system impairment must have written permission from the property owner and the Fire Department.

2. Site plan submitted (outdoor effect must have a google earth map or similar, indoor effect must have a drawn diagram of site layout) showing:
  - a. red, yellow and green safety zones
  - b. distance calculations
  - c. location of safety personnel
  - d. location of fire equipment
  - e. location of special effects storage (if applicable)
3. Personnel with fire extinguishers and trained in their use. Additional fire suppression measures may be imposed by Fire Officer.
  - a. Minimum two (2) – 3A-60BC fire extinguishers
  - b. Located within 15 metres of special effects
  - c. Located within 15 metres of special effects storage
4. Fire Evacuation Plan
  - a. All personnel know the location and availability of all exits
  - b. Fire watch plan
  - c. If a fire alarm or sprinkler system has been impaired (under fire department approval), procedures and personnel are trained and in place.