



TOWN OF GIBSONS

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Short-term Rental

Parking Plan

The purpose of this form is to make sure you are aware of the parking requirements associated with operating a short-term rental, and to help you create the necessary Parking Plan to meet those requirements. You can then use your plan to show guests where to park their vehicle(s) while staying in your unit.

Street Address: _____

Postal Code: _____ Unit Number or Description* : _____
**e.g. "basement suite"*

REQUIREMENTS

- Your Parking Plan must include 1 parking space for each bedroom you want to rent, up to a maximum of 4 spaces (e.g. if renting a 5-bedroom home your plan need only include 4 such spaces), plus 1 parking space for each vehicle you own that will be present during guest stays.
- You can use the following types of parking spaces in your plan: (a) your own private parking space(s); (b) tandem parking (e.g. two vehicles parked front to back on the same driveway); (c) apartment/condo visitor parking (with permission from the landlord or strata); and (d) as a last resort, public parking adjacent to the property. "Last resort" means you must use all available off-street parking, first.
- The Parking Plan can be a simple sketch, or a more polished diagram. It's up to you. Be sure to distinguish between spaces for your own vehicle(s) and spaces for guests.

I understand that I am required to conspicuously display a copy of the Parking Plan illustrated on the following page (or attached) in the dwelling unit or portion thereof being used for short-term rentals, and that I am required to ensure the indicated off-street parking spaces are made available to guests during all guest stays. I agree to notify the Town if there any changes to this Parking Plan.

Operator Name (please print)

Operator Signature

Date Signed: _____, 20____

