



**TOWN OF GIBSONS
2026 GENERAL LOCAL ELECTIONS
NOMINATION REVIEW CHECKLIST**

Date: _____, 2026
Time: _____ am/pm

Position: Mayor Councillor School Trustee

Name: _____

Address: _____

Name to appear on Ballot: _____

(**Note:** Name on ballot must be either **Full Name** or **Usual Name** of candidates. Ballot cannot include occupation, title, honour, degree, etc. or indicate that the candidate is holding or has held office.)

- ☐ 2 pieces of identification for confirmation of identity and residency listed on the nomination documents with at least 1 piece of identification containing the signature.

Nominators: No. 1 _____ No. 2 _____

Elector Organization Endorsement: _____
(if applicable)

- ☐ Not disqualified under the *Local Government Act* or any other Act from being nominated for, being elector to or holding the office.

Forms that must be received: • Make sure all forms are completed • Everyone signed • CEO/DCEO witness signature	☐ C2 (CS2) – Nomination Document ☐ Declaration of Candidate (Must have signature witnessed) ☐ Statement of Disclosure (<i>Financial Disclosure Act</i>) ☐ C3 (CS3) – Other Information provided by Candidate ☐ C7 – Candidate Information Release Authorization
Forms that may be received: • Make sure all forms are completed and signed where required. • CEO/DCEO sign to acknowledge receipt (bottom of each page)	☐ C4 (CS4) – Appointment of Candidate Financial Agent (if no form, then candidate deemed to be own agent) ☐ C5 (CS5) – Appointment of Candidate Official Agent (if no form, then candidate deemed to be own agent) ☐ C6 (CS6) – Appointment of Candidate Scrutineer (Give copy to be taken to voting places) ☐ Form No.7-7 - Candidate Acknowledgement of Receipt of List of Electors ☐ Form No. 8-5 - Election Sign Bylaw Restrictions Acknowledgement

Reminders to Candidates

Advertising

- ☐ Signs cannot be closer than 100 metres to the voting place (LGA, s. 163(4))
- ☐ Advertising must include Sponsorship (LECFA s. 44)
- ☐ Restrictions on Advertising on General Voting Day (LECFA s. 45)
- ☐ Signs must be removed by four days following general election day.

List of Electors

- ☐ Responsibility to safeguard the list of electors
- ☐ Return of list of electors by four days following general election day
- ☐ Form No. 7-9 Return of List of Electors Acknowledge

Election Office Use Only

Initials and Date	Tasks
	"Declared Candidate contact Information for Release" updated and placed on the website
	Sent to Elections BC: ☐ C2 (CS2) – Nomination Documents (only page 3) ☐ C3 (CS3) – Other Information Provided by Candidates ☐ C4 (CS4) – Appointment of Candidate Financial Agent (if candidate is not acting on their own behalf)
	Nomination Documents – redacted C2 (CS2) and uploaded to website
	Update "Notice of Election by Voting" notice
	Update Ballot Information Sheet